

Double-sided printing

For Windows computers

Set your computer to default "double side" with the following 7 steps:

1. Start menu > "Control Panel"
2. Choose "Printers and Faxes"
3. Right click your primary printer
4. Choose "Printing Preferences"
5. Choose "Finishing" tab
6. Check "Print on both sides"
7. Click "Apply" to set as the default

